PURCHASE ORDER CHANGE ORDER REQUEST FORM

Project	t:(Name) Purchase Order Change Order Date:(Address) Original Purchase Order Number:		
Control	ator/Vandor:		
Contra	ctor/Vendor:		
I.	DESCRIPTION OF REQUESTED CHANGES:		
	2: If work is to be performed in a unit, unit description and cost by unit must be shown.		
II.	COST AND TIME ANALYSIS:		
	The original Purchase Order Sum was	\$	
	Net change to original Purchase Order Sum by previously authorized Change Orders		
	The Purchase Order Sum prior to this Change Order was		
	The Purchase Order Sum will be changed by the amount of		
	The New Purchase Order Amount. NOTE: It is understood that the requested changes will not be undertaken until a Change O		
	Submitted by Contractor:		
	Signed:	_	
	Title:		

PURCHASE ORDER CHANGE ORDER

Project		(Name) (Address)	Original Purchase Order No PO Change Order Date:
I.	SCOPE OF	THE WORK FOR THIS CHA	ANGE ORDER:
II.	COST ANI	TIME ANALYSIS:	
	NetThe	change to original Purchase Orde Purchase Order Sum prior to this	er Sum by previously authorized Change Orders\$s S Change Order was\$s
	• The	New Purchase Order Amount	nged by the amount of\$\$
III.	CONTRAC	CTOR'S WAIVER OF RIGHTS	S:
		tractor waives any and all rights to the tractor waives any and all rights to this Change	to claim additional time or money under this Agreement for Work to e Order.
		S	SIGNATURES
Contractor: Signed by: Title: Date Signed:		Signed by: Title:	